

Bexley Borough Neighbourhood Watch Association



Newsletter

Diamond Jubilee Edition

Patron- James Brokenshire (MP-for Old Bexley & Sidcup) Chairman-Ray Hudson

Vice Chairman/Communications & Newsletter Editor-Dana Wiffen, Treasurer-Dave Dawson, Secretary-Claire Tack

Telephone Office 0208 284 5537 or Email us: bexwatch-office@btconnect.com WEBSITE www.bexleywatch.org.uk

Diamond Jubilee Street Parties-NW Guide



A street party is a good way to celebrate many occasions with your neighbours and friends, so the London Borough of Bexley has produced this guide to assist you in your arrangements for the event.

Bexley Borough Neighbourhood Watch has produced this special newsletter as we are aware that many watches organised street parties for the last Royal Wedding and together with Bexley Council we are keen to promote the togetherness and sense of

community that such street parties can bring.

So in this year of both The Royal Jubilee and the Olympics it is a great idea to celebrate with a street party.

A guide for organisers

The organiser needs to apply to the Council for permission to close a road or street for the party with a minimum notice of six weeks required.

In the case of Diamond Jubilee street parties in 2012, the Council will **not** be charging for Traffic Orders for street closures. The application should include the names, addresses and contact numbers for three people concerned with the event. At least one of the organisers must be present during the event to ensure contact can be made if needed on the day.

Once the application is approved a road closure notice will be written and advertised in the local streets 4 weeks prior to the event

and advertised in the notice section of local papers.

Communication - talk to your neighbours, let them know of your plans and give them as much notice as possible. If they have any concerns they are more likely to approach you if they know they can talk to you – they may even offer to lend a hand with the preparations.

Noise - a little thought as to the positioning of speakers can prevent complaints and bad feeling on the day, not all of your neighbours will want to party all night, so be prepared to lower the noise levels later in the day. The road must be open again to traffic at 23.59 and clear of litter. The Police will be informed of your street party and may also attend at some point during the event to ensure the road is re-opened to traffic. It is essential that you are aware of the needs of others such as the emergency services, visiting



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doctors and nurses and other home visiting services who may need vehicular access during the event. To assist these needs a 4 metre wide access must be maintained clear and unobstructed during the event. Failure to leave this access may mean delay in emergency services attending, which could cost lives.

It is the organiser's responsibility to do everything in their power to prevent an accident occurring. Street closures must be well signed and highly visible to all traffic. Traffic should be prevented from entering the closed area by means of an easy-to-see physical barrier, such as poles and trestles etc. This must be removed at the end of the event to permit full access to be restored to the street/road in question. With regards to the parking regulations in the road concerned you need to seek the advice from Parking Services at the council.

There are some roads in the borough for which consent to close will not be granted. These will be the busier roads on the borough highway network which include routes designated for use by the emergency services and the bus network. It is the responsibility of the organiser to contact the emergency services and local bus companies about their proposed event. Failure to comply with this request within the time period will meet with permission for the closure not being granted from the local highway authority.

The organisers must obtain Public Liability Insurance to provide cover for any accidents or damage, which may result from the event. Organisers will only be given final permission for the event on production of a valid certificate of Public Liability Insurance.

The Guidance and application form for holding a street party includes information about obtaining Public Liability Insurance and is available from Bexley Council Website as detailed below or from The Civic Office Bexleyheath.

The completed form can either be emailed to traffic@bexley.gov.uk or posted to: **Jess Ives, Network Operator Manager Assistant, Wyncham House, 207, Longlands Road, Sidcup DA15 7JH.**

Telephone enquires can be made on **0208 308 7909**. Bexley Council's website for details-@ WWW.bexley.gov.uk



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